



JOB POSTING
Withdrawal Management Support Worker
0.4 FTE DAYS

TITLE: Support Worker
LOCATION: Withdrawal Management – 75 Martha Unit
DEPARTMENT: Withdrawal Management
REPORTS TO: Program Manager- Withdrawal Management Services
SALARY RANGE: \$18.50 - \$20.82 per hour
STATUS: 0.4 FTE Days
HOURS OF WORK: Days (2 week rotation schedule) 7:30 am – 4:00 pm

Sun	Mon	Tues	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
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POSITION SUMMARY

Main Street Project’s Withdrawal Management Services support individuals on their journey to reduce harm or move towards lasting recovery. The primary purpose of MSP’s two withdrawal management facilities is to help clients create attainable goals including stabilization and decreased risk, accessing longer treatment programs, managing stressful life issues and processing previous traumatic events.

The Support Worker functions as a member of a team in providing services designed to assist individuals at risk and support them in meeting their basic needs and ensure their safety and well-being while at River Point.

KEY RESPONSIBILITIES

- Support the efforts of all clients and colleagues, working collaboratively with a multi-disciplinary team within the organization
- Administer medication to clients, liaise with pharmacy as needed and update documentation
- Assist with the orientation process of new clients, providing tours, reviewing house rules and expectations of programming and facilitating workshops
- Assist in client-centered care plans and monitor activities, and provide individual support as needed/required for case management
- Maintain accurate and confidential records of client files and logging of information and notes as outlined in the policy
- Ensure clients are informed of internal and external resources, services, and programs and if needed, advocate for clients to access services
- Maintain cleanliness of the client and environment by following routine cleaning schedules each shift

QUALIFICATIONS

- Relevant education and experience working in the field of human services preferably with adults experiencing homelessness, mental health and substance use issues
- Experience working in a supportive and residential environment
- Post secondary education in the field of addictions and mental health is considered an asset.
- Knowledge in the addiction and mental health fields
- Ability to work with a client-centred care philosophy
- Ability to apply Harm Reduction and Housing First philosophies in their day-to-day support of clients
- Knowledge of the effects of poverty and the determinants to health
- Knowledge of Indigenous culture



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- Excellent interpersonal skills and communication skills, both oral and written
- An understanding / experience in working with culturally diverse populations
- Proficiency in Microsoft Office
- Experience working with HIFIS considered an asset

ADDITIONAL REQUIREMENTS

- Satisfactory Criminal Record Check with Clear Vulnerable Sector Search and a Clear Adult Abuse Registry Check are required. Employee is responsible for any service charges incurred.
- Valid driver's licence
- Current CPR & basic first aid
- Proof of being fully vaccinated against COVID-19 is required unless accommodated based on a medical contraindication, religion, or another prohibited ground for discrimination as defined under the Canadian Human Rights Act.

APPLICATION PROCESS:

When emailing your application, be sure to indicate the correct position information in the **subject line** when applying:

Submit required documentation to	hr@mainstreetproject.ca
Required Documentation	Resume & Cover Letter
Closing Date	December 20th, 2021
Subject Line	WM Support Worker 0.4 FTE Days

Main Street Project recognizes the importance of building a workforce that is reflective of the community it serves, where culture, language and perspectives drive a high standard of care and service. Therefore, preference will be given to Indigenous people and those who reflect the people/population we serve.

Applicants are asked to self-declare in their cover letter along with describing how they meet the above qualifications. We thank all applicants but only those selected for an interview will be contacted.